

نموذج بيانات وحدات كلية الهندسة 1443هـ (2021-2022)

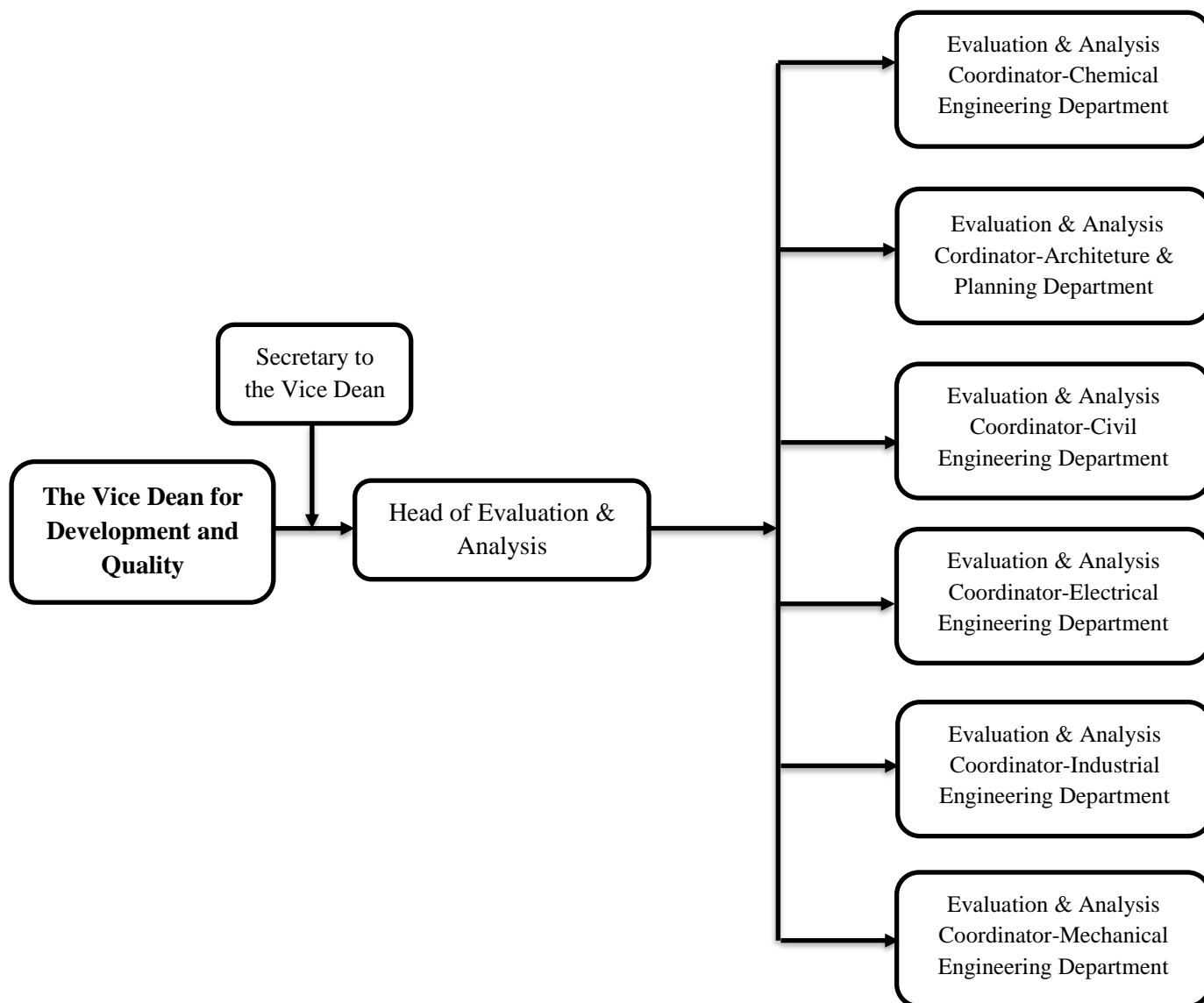
College of Engineering Units Data Form 1443 (2021-2022)

Unit Name	Evaluation & Analysis		التقييم والتحليل		اسم الوحدة
Unit Head	Dr. Naif Almakayeel		د. نايف المكايل		رئيس الوحدة
Head Unit Info.	Dept.	Industrial Engineering	الهندسة	القسم	بيانات رئيس الوحدة
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Terms of Reference

1. The Head of the Evaluation & Analysis Unit is appointed by the Dean of the College of Engineering for a specific period of time or until further orders.
2. The Evaluation & Analysis works with the Evaluation & Analysis Committee, under the leadership of the Vice Dean of Development and Quality.
3. The College Evaluation & Analysis Committee is appointed by the Dean of the College, comprising the Vice Dean for Development and Quality as the Chairman, the Head of the Evaluation & Analysis as the Coordinator and Evaluation & Analysis Coordinators of each department as the members.
4. The Unit coordinates the Evaluation & Analysis related tasks in the College of Engineering.
5. The Head of the Evaluation & Analysis Unit will be responsible for executing the instructions of the Vice Dean for Quality.
6. The Evaluation & Analysis Unit will also execute the tasks assigned by the Deanship of Quality through the Dean/Vice Deans.
7. The Evaluation & Analysis Unit will prepare a calendar of Evaluation & Analysis activities and implement it.
8. The Unit will organize meetings of the College Evaluation & Analysis (at least two in an academic year, once each semester) and prepare a record of minutes of meetings.
9. The Unit will supervise in preparing the Annual Program Reports of the Programs.
10. The Unit will review all the data related tasks in the College.

Organization Structure of the College Evaluation & Analysis Committee:



Members of the College Evaluation & Analysis Committee:

No.	Name	Position	Designation
1	Dr. Saad Al-Gahtani	Vice Dean for Development & Quality	Chairman
2	Dr. Naif Almakayeel	Head, Evaluation & Analysis Unit	Unit Head
3	Dr. Mohd. Ahmed	Evaluation & Analysis Coordinator Civil Engineering Department	Member
4	Dr. Muneer Parayangat	Evaluation & Analysis Coordinator Electrical Engineering Department	Member
5	Dr. Qureshi Mohamed	Evaluation & Analysis Coordinator Industrial Engineering Department	Member
6	Dr. Javed Syed	Evaluation & Analysis Coordinator Mechanical Engineering Department	Member
7	Dr. Mudassir Hasan	Evaluation & Analysis Coordinator Chemical Engineering Department	Member
8	Eng. Farhat Ali Niyaz Ali	Evaluation & Analysis Coordinator, Architecture & Planning Department	Member

Tasks

Unit Tasks	مهام الوحدة
1. Collecting college data.	1. جمع بيانات الكلية
2. Analyzing the data.	2. تحليل البيانات.
3. Evaluating the analyzed data.	3. تقييم البيانات المحللة.
4. Providing suggestions and recommendations.	4. تقديم المقترحات والتوصيات.
5. Studying the indicators.	5. دراسة المؤشرات.
6. Coordinating with the units and departments of the engineering college.	6. التنسيق مع وحدات وأقسام كلية الهندسة.