

Admission Requirements

Article XII

The University Council determines the number of students who will be accepted annually in postgraduate studies, based on the recommendation of the Council of the Deanship of Postgraduate Studies, and the proposal of the department and college councils.

Executive rules:

1. The Deanship of Postgraduate Studies sets the steps and procedures to be followed for admission and registration.
2. 2- Every year, the Deanship of Postgraduate Studies coordinates with the relevant colleges and departments to raise its recommendations regarding the numbers of students proposed to be accepted in each program, provided that the numbers of students are determined programs based on: a) The capacity of each department, so that the admission rate does not exceed (1:5) five students for each faculty member, given the total number of students in the program, in line with Article (48), and this includes teaching assistants And lecturers at the university or other Saudi universities, and the Deanship of Graduate Studies Council has the right to make an exception based on the recommendation of the department and college councils, in a way that does not affect the quality of the outputs. b) The number of students admitted in one batch to the master's program is not less than (5) students, and to the doctoral program is
3. students, and the Council of the Deanship of Graduate Studies has the right to make an exception to this; Based on the recommendations of the department and college councils.
3- The percentage prescribed for accepting scholarship students, which is (5%), is not counted within the number specified for admission to the program.
4. Students deferred for admission are not counted within the number specified for admission in the current year, and the Deanship of Graduate Studies has the right to call others from the reserve list in case the specified number is not completed, provided that the numbers of those deferred are calculated within the number specified for admission in the following year.
5. The department may suspend admission to a program that causes a deficit in the faculty members, or in the necessary financial capabilities.

Article XIII

In general, admission to postgraduate studies requires the following: 1. The applicant must be a Saudi, or an official scholarship for postgraduate studies if he is a non-Saudi. 2. The applicant should not have obtained a university degree from a Saudi university, or from another recognized university. 3. He must be of good conduct, and medically fit. 4. To submit two academic recommendations from professors who previously taught him. 5. The approval of his reference to study if he is an employee. 6. The basis for a full-time doctoral study, and the University Council may make an exception to that when the need arises*.

7. The council of each university may add to these general conditions what it deems necessary.

Executive rules:

1- In addition to the conditions stipulated in the origin of this article, the student must successfully pass any test or personal interview determined by the department council or the college council.

2- The Deanship of Graduate Studies undertakes, each year, to coordinate with the specialized colleges and departments to raise their admission requirements in a way that does not contradict what was stipulated in the regulations and what was stated in their implementing rules.

3- The Deanship of Graduate Studies shall place the admission forms automatically, announce the conditions to applicants, and clarify the documents required for admission to postgraduate programs; Based on what is submitted to it from the colleges.

4- Submission shall be through the electronic portal, and within the time period announced by the Deanship.

5- The application for admission shall be canceled for students who have been informed of their candidacy for admission, and who did not complete their admission procedures on the specified dates, or who were late for the scheduled tests or the personal interview.

6- It is permissible for the master's student to study on a part-time basis, with the approval of the holder of the authority in the workplace to which the employee belongs.

7. Full dedication to the doctoral study shall be in one of the following: a) Not being engaged in a job for a period not less than the minimum period stipulated for obtaining the qualification Scholarship from the employer. b) An administrative decision conferring authority at the applicant's employer on full-time work for a period not exceeding a period

The systematic study of the courses.

8- It is permissible to exclude from the sabbatical the following cases with justifications for the purpose of completing the full sabbatical, with the necessity of the approval of his

reference, based on the recommendation of the department and college councils, the endorsement of the Dean of Graduate Studies, and the approval of the University Council.

*- This article was amended by virtue of Higher Education Council Resolution No. (7/42/2427) dated 4/25/1427 AH, which was crowned by the Royal Approval No. (5997/MB) and dated 10/8/1427 AH, to Praise be to this wording.

Article XIV

For admission to the diploma level, the student must obtain at least a grade of (good) in the undergraduate level.

Executive rules:

- 1- The comparison scores will be distributed as follows: a) At least 60% of the total score due for the bachelor's degree average. b) 30% at most of the total score due for the written test. c) 10% at most of the total score due for the oral exam.
- 2- To enter the oral exams, the applicant's score in the written exam must not be less than 50%.
- 3- The total sum must not be less than 60% to enter the comparison.
- 4- Admission takes place after the applicants fulfill all the necessary conditions and procedures, according to preference in the grades earned are according to the specified number.

Article XV **

Admission to the (Master's) level requires that students obtain at least a grade of (very good) in the undergraduate level, and the Council of the Deanship of Postgraduate Studies may accept those with a grade of (good, high). The Council of the Deanship of Higher Studies, based on the recommendation of the Department Council, may endorse the admission of those with a grade (good) to some programs determined by the University Council, provided that the student's GPA in all cases is not less than (Very Good) in specialization courses at the bachelor's level. The Council of the Deanship of Graduate

Studies, based on the recommendation of the Department Council, and the endorsement of the College Council, may add other conditions it deems necessary for admission.

Executive rules:

1. The scientific departments ensure that the admission requirements are met, and that all documents are available, then compare the applicants by giving each applicant a score out of one hundred distributed as follows: a) The average of the applicant at the bachelor's level and SS him (50%). b) Written or oral exams, a general aptitude test for undergraduates, or other criteria that the department deems appropriate, for which (50%) is allocated. c) In order for the applicant to enter the final examination, he must obtain a percentage of no less than (60%) of the total score in Paragraph (b). d) Admission takes place after fulfilling the conditions and procedures according to the highest degree obtained from the sum of paragraphs (a, b), and according to the specified number.

2. It is desirable for those who obtained a grade (good) in addition to what was mentioned in this article, that the numbers submitted to the department be less than what was determined by Implementation Rule No. (2) of Article (12), and that this be based on clear scientific justifications provided by the department. Name, and approved by the College Council.

** - This article was amended by Higher Education Council Resolution No. (8/16/1420), dated 23/6/1420 AH, crowned by the Royal Approval No. (7/b/11987), dated 30/7/1420 AH To swim with this wording.