

نموذج بيانات وحدات كلية الهندسة 1443هـ (2021-2022)

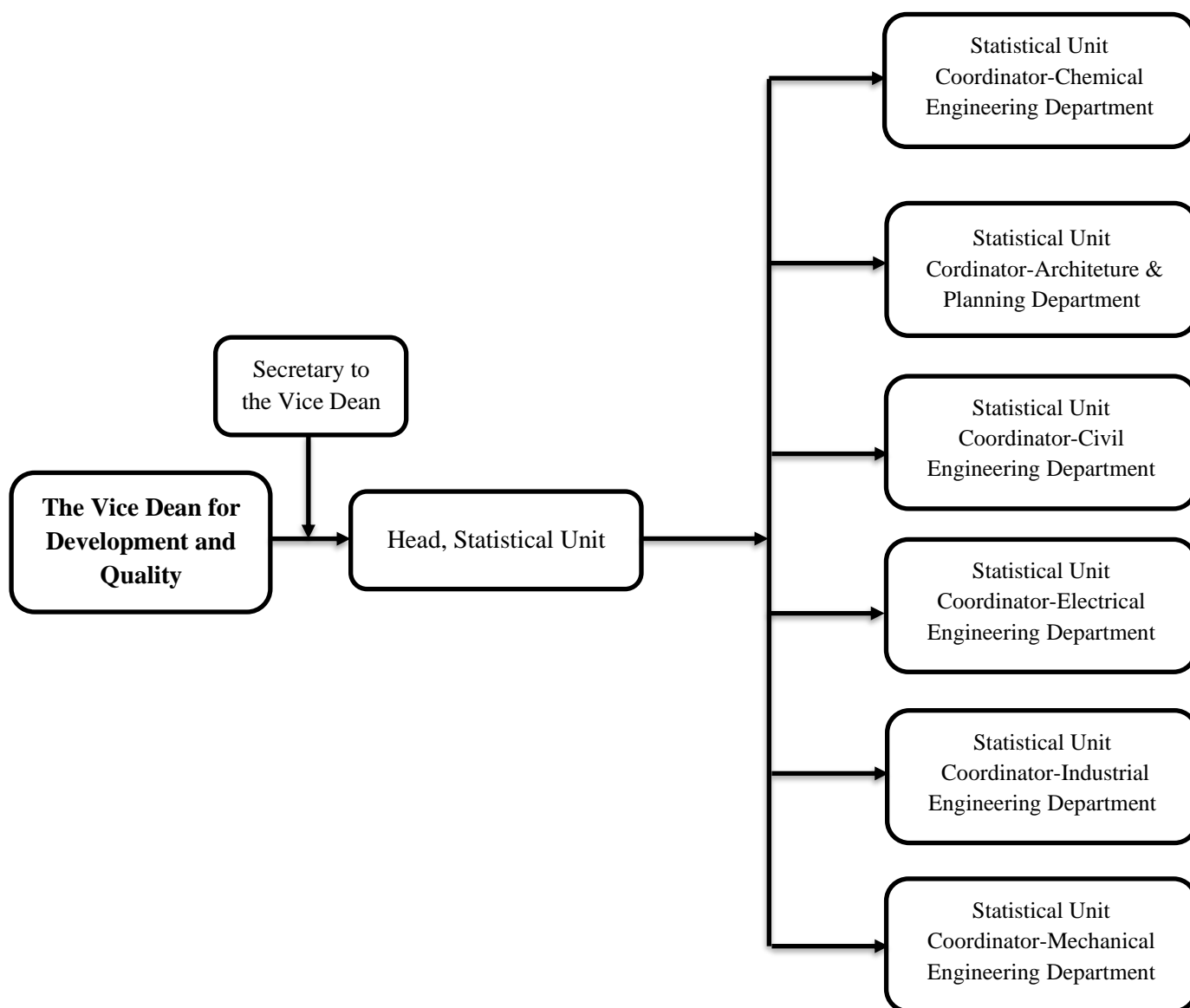
College of Engineering Units Data Form 1443 (2021-2022)

Unit Name	Statistics Unit		الوحدة الإحصائية		اسم الوحدة
Unit Head	Dr. Al Almuflih		أل المفلح		رئيس الوحدة
Head Unit Info.	Dept.	Industrial Engineering	الهندسة	القسم	بيانات رئيس الوحدة
	Office #	A/1/151		رقم المكتب	
	Tel.	+966 17241 xxxx		تلفون	
	Cell.	+966 559045754		جوال	
	E-mail	asalmuflih@kku.edu.sa		بريد الكتروني	

Terms of Reference

1. The Head of the statistical Unit is appointed by the Dean of the College of Engineering for a specific period of time or until further orders.
2. The statistical unit works with the college level Committee, under the leadership of the Vice Dean of Development and Quality.
3. The College Statistical Committee is appointed by the Dean of the College, comprising the Vice Dean for Development and Quality as the Chairman, the Head of the statistical unit as the coordinator and statistical unit coordinators of each department as the members.
4. The Unit coordinates the statistical related tasks in the College of Engineering.
5. The Head of the statistical unit will be responsible for executing the instructions of the Vice Dean for Quality.
6. The statistical unit will also execute the tasks assigned by the Deanship of Quality through the Dean/Vice Deans.
7. The statistical unit will prepare a calendar of activities and implement it.
8. The Unit will organize meetings of the College committee (at least two in an academic year, once each semester) and prepare a record of minutes of meetings.
9. The Unit will supervise in preparing the Annual Program Reports of the Programs.
10. The Unit will review all the data related tasks in the College.

Organization Structure of the College Statistical Unit Committee:



Members of the College Statistics Unit Committee:

No.	Name	Position	Designation
1	Dr. Saad Al-Gahtani	Vice Dean for Development & Quality	Chairman
2	Dr. Ali Almuflih	Head, Statistical Unit	Unit Head
3	Dr. Abhilash Edacherian	Statistical Unit Coordinator Mechanical Engineering Department	Member
4	Dr. Khaled Elhadi	Statistical Unit Coordinator Civil Engineering Department	Member
5	Dr. Shaik Dawood Abdul Khadar	Statistical Unit Coordinator Industrial Engineering Department	Member
6	Dr. Mudassir Hassan	Statistical Unit Coordinator Chemical Engineering Department	Member
7	Er. Farhat Ali	Statistical Unit Coordinator Architecture & Planning Department	Member
8	Er. Abdul Muqet	Statistical Unit Coordinator Electrical Engineering Department	Member

Tasks

Unit Tasks	مهام الوحدة
1. Collecting college data.	1. جمع بيانات الكلية
2. Analyzing the data.	2. تحليل البيانات.
3. Evaluating the statistical data.	3. تقويم البيانات الإحصائية.
4. Providing suggestions and recommendations.	4. تقديم المقترحات والتوصيات.
5. Providing and studying the indicators.	5. توفير ودراسة المؤشرات.
6. Coordinating with the units and departments of the engineering college.	6. التنسيق مع وحدات وأقسام كلية الهندسة.