



### Student Progress Report

Student Name : ..... Student number:.....

Specialization:..... Company/ Organization.....

Reporting Period: From ----- to -----

Week #. ----- Total hours worked: -----

For the mentioned period please report the following:

1. List your responsibilities or duties on the job.	
2. List new technical skills that you learned on the job.	
3. What have you learned in class that you have applied or observed on the job?	
4. What difficulties, if any, did you face on the job?	
5. Was the organization supportive/helpful in your training?	
6. What other skills could you use to improve your performance in your training?	
7. What interesting or challenging relationship did you have during this period with the supervisor or any other employee?	
8. Areas where you think you need improvements.	
9. Additional comments if any.	

Note: Use extra sheet if necessary