**A Sample Checklist for Minimum Requirements**

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| --- | --- |
| **Supervisor Name** |  |
| **Project Title** |  |
| **Student Names (s)** |  |
| **ITEM\*** | **IMPLEMENTED** |
|  | **Yes** | **No** | **Indicate page(s) in the report for yes, cite reason(s) for no\*\*** |
| **Real life problem** |  |  |  |
| **Advisory committee** | **One from****industry** |  |  |  |
| **From other****specializations** |
| **Situation description** |  |  |  |
| **Problem definition** |  |  |  |
| **Open-ended** |  |  |  |
| **Alternative solutions** |  |  |  |
| **Aesthetics** |  |  |  |
| **Specifications and regulations** |  |  |  |
| **Statistics and reliability** |  |  |  |
| **Teamwork** |  |  |  |
| **Professional ethics** |  |  |  |
| **Environmental impact statement** |  |  |  |
| **Cultural and social assessment** |  |  |  |
| **Financial analysis and marketing** |  |  |  |
| **Final product** |  |  |  |
| (\*) See Appendix A for definitions |
| (\*\*) **Student(s):** Indicate page(s) in the report for yes, cite reason(s) for no Supervisor(s):Verify page(s) in the report for yes and reason(s) for no Examiner(s):Verify reason(s) for yes or no |